



OFFICE OF THE PROJECT DIRECTOR
State Mission for Clean Ganga-Uttar Pradesh
(Department of Namami Gange and Rural Water Supply)
Plot No. 18, Sector-7, Gomti Nagar Extension, Lucknow, 226001

Letter No. 541 / 0138 /SMCG-UP/09

Dated: 29-05-2023

Recruitment of Staff on Contract/Deputation under State Mission for Clean Ganga UP

SMCG-UP intends to recruit 22 professional on contract/Deputation basis (The scale of Pay level of the selected officer on deputation will be same as his parent cadre pay). Application clearly mentioned the position, job code and consisting update C.V. along with application form should be sent to the "Office of the Project Director, State Mission for Clean Ganga-UP, Plot No 18, Sector -7, Gomti Nagar Extension, Lucknow, 226010" in hard copy and simultaneously through e-mail to hr@smcg-up.org and apd@smcg-up.org on or before 05 pm by **30th June 2023, Friday**.

Application received after due date will not be entertained. For details, please log in to the www.smcgup.org, the official website of SMCG- UP, for further details and ToR. The place of posting for the same will be Lucknow.

Sl. No	Designation	Number of Post	Mode of recruitment	Job code (interview)
1.	Implementation Support Advisor	01	On deputation/ Retire official eligible on contract	01
2.	Technical Manager	01	Contract	02
3.	DSS/ Modelling Specialist	01	Contract	03
4.	River Front Management Specialist	01	Contract	04
5.	Sr. Civil Engineer	01	Contract	05
6.	Sewerage Specialist	01	Contract	06
7.	Solid Waste Management Specialist	01	Contract	07
8.	Economic/ Financial analysis Specialist	01	Contract	08
9.	Senior Procurement Specialist	01	Contract	09
10.	Procurement Specialist	01	Contract	10
11.	Grievance Redressal Officer	01	Contract	11
12.	RTI Officer	01	Contract	12
13.	Environmental Specialist - GANGA	01	Contract	13
14.	Enforcement Coordinator	01	Contract	14
15.	Assistant G.I.S. Specialist	01	Contract	15
16.	IT Officer	01	Contract	16
17.	Monitoring & Evaluation Officer	01	Contract	17
18.	Facilities Coordinator	01	Contract	18
19.	HR Officer	01	Contract	19
20.	Assistant Systems Analyst	01	Contract	20
21.	Senior Assistant/Team assistant	02	Contract	21
	Total	22		

Terms of Reference (ToR)

Sub: Advertisement for the recruitment of vacant post at SMCG

S.N	Position	Job Description	Qualification	Mode of Recruitment/ Level	No. of post
1.	Implementation Support Advisor	<ul style="list-style-type: none"> Overall responsibility for communications & outreach, as well as financial management, procurement, enforcement, HR, and facilities management, for SPMG Overall responsibility for staff and task management of Communications & Outreach Unit, and Administration Unit Identification of bottlenecks and ensuring resolution 	<ul style="list-style-type: none"> Director-level All India Services Officer (Preferably) Graduate with 15 years relevant experience Strong financial management experience Proven track-record for having managed large programs and staff in the public sector 	Deputation/ Retd. (Joint Secretary Level Officer in State/Central Govt., PSUs Grade Pay Rs. 8700) (L-2)	01
2.	Technical Manager	<ul style="list-style-type: none"> Manage the technical aspects of NGRBA program in the state, pertaining to planning, investments preparation, and implementation. Responsibility for staff and task management of the Technical Unit of the SPMG Close collaboration with state and city level implementation institutions 	<ul style="list-style-type: none"> Relevant degree with 15 years relevant experience in planning and execution of large-scale & long-term infrastructure investments program Track record of delivering outputs 	Contractual Basis (L-3)	01
3.	Environment Specialist (Ganga)	<ul style="list-style-type: none"> Lead the development of knowledge base on diverse environmental aspects of the Ganga in the state, with specific focus on assessment and conservation of aquatic biodiversity, floodplains and marshlands 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in environmental management, preferably with specialization in conservation biology. 	Contractual basis (L-3)	01
4.	DSS/ Modeling Specialist	<ul style="list-style-type: none"> Manage the suite of modeling and analysis tools appropriate and required for the NGRBA program. Spatial and time-series statistical analysis of available water quality data Maintain the Ganga River Basin Master Plan (GRBMP) and associated modeling tools Provide technical analysis as required for decision-making 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in modeling and analysis, preferably in water resources and water quality. 	Contractual Basis (L-3)	01
5.	Asst. GIS Specialist	<ul style="list-style-type: none"> Develop and maintain comprehensive Geographic Information System for Ganga basin in the state, including on topography, terrain, climate, landuse/ landcover, surface and groundwater, wetlands, water quality, administrative, and other aspects Collate existing spatial datasets and undertake/supervise development of new spatial datasets 	<ul style="list-style-type: none"> Relevant degree with 6 years experience in GIS 	Contractual Basis (L-4)	01

S.N	Position	Job Description	Qualification	Mode of Recruitment/ Level	No. of post
		<ul style="list-style-type: none"> Contribute to reporting, knowledge product generation, analysis, and website development through mapping, spatial visualization of attribute data, and spatial analysis 			
6.	Sewerage Specialist	<ul style="list-style-type: none"> Review and provide guidance on sewerage networks aspects of investment design and implementation, including networks maintenance, coverage, house connections, etc. 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in wastewater management, preferably in sewerage networks design and construction 	Contractual Basis (L-3)	01
7.	Solid Waste Management Specialist	<ul style="list-style-type: none"> Review and provide guidance on planning, investments preparation and implementation of solid waste management investments 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in solid waste management 	Contractual Basis (L-3)	01
8.	River Front Management Specialist	<ul style="list-style-type: none"> Review and provide guidance on planning, investments preparation and implementation of river front management investments 	<ul style="list-style-type: none"> Relevant degree with 10 years experience in conservation and urban planning, preferably in river front management 	Contractual Basis (L-3)	01
9.	Sr. Civil Engineer	<ul style="list-style-type: none"> Review and provide guidance on civil works/construction-related aspects of all infrastructure investments Facilitate use of procedures to improve construction quality monitoring and management 	<ul style="list-style-type: none"> Relevant degree with 10 years experience in civil engineering (construction management) 	Contractual Basis (L-3)	01
10.	Economic/Financial Analysis Specialist	<ul style="list-style-type: none"> Review investment project proposals from economic/financial viewpoint Estimate O&M financial requirements for investments and assure compliance Develop mechanisms to explore ex-ante and ex-post economic/ financial performance of investments and provide lessons for future investment selection/design 	<ul style="list-style-type: none"> Relevant degree with 8 years experience in economic/financial analysis of infrastructure investments 	Contractual Basis (L-3)	01
11.	RTI Officer	<ul style="list-style-type: none"> Responsible for NGRBA program's state level compliance with RTI Act. 	<ul style="list-style-type: none"> Degree with 8 years relevant experience 	Contractual Basis (L-4)	01
12.	Grievance Redressal Officer	<ul style="list-style-type: none"> Responsible for proper functioning of the NGRBA's Grievance Redressed system in the state 	<ul style="list-style-type: none"> Degree with 8 years relevant experience 	Contractual Basis (L-3)	01
13.	Sr. Procurement Specialist	<ul style="list-style-type: none"> Responsible for ensuring all NGRBA procurements are as per agreed guidelines Developing and using effective systems (including related information management, monitoring, and reporting) for procurement under the NGRBA program 	<ul style="list-style-type: none"> Graduate degree with 10 years relevant experience Strong skills in procurement, especially in government agencies Experience with working on 	Contractual Basis (L-3)	01

S.N	Position	Job Description	Qualification	Mode of Recruitment/ Level	No. of post
		<ul style="list-style-type: none"> Facilitation (including appropriate training) of staff of central, state and other agencies implementing NGRBA activities, on procurement arrangements 	procurement aspects of World Bank projects desirable		
14.	Procurement Specialist	<ul style="list-style-type: none"> Ensuring that ensuring all NGRBA procurements are as per agreed guidelines Developing and using effective systems (including related information management, monitoring, and reporting) for procurement under the NGRBA program Facilitation (including appropriate training) of staff of central, state and other agencies implementing NGRBA activities, on procurement arrangements 	<ul style="list-style-type: none"> Graduate degree with 8 years relevant experience Strong skills in procurement, especially in government agencies Experience with working on procurement aspects of World Bank projects desirable 	Contractual Basis (L-4)	01
15.	Monitoring & Evaluation (M&E) Officer	<ul style="list-style-type: none"> Oversee development of a comprehensive monitoring system for the SPMG activities Facilitate regular interpretation of monitoring information and evaluation activities for adaptive program mgmt. Develop periodic reports to facilitate management and communication 	<ul style="list-style-type: none"> Graduate degree with 8 years relevant experience 	Contractual Basis (L-4)	01
16.	Enforcement Coordinator	<ul style="list-style-type: none"> Responsible for ensuring compliance/enforcement on various aspects of NGRBA program Working in collaboration with CPCB and SPCBs, monitoring the status of environmental compliance by various potential pollution sources 	<ul style="list-style-type: none"> Relevant degree with 8 years relevant experience in environmental monitoring and compliance 	On Deputation from UPPCB, Forest Dept.,/Contractual Basis (L-4)	01
17.	Facilities Coordinator	<ul style="list-style-type: none"> Responsible for all facilities management in PMG, including building, utilities, security, communications and vehicles 	<ul style="list-style-type: none"> 10 years relevant experience 	Contractual Basis (L-4)	01
18.	IT Officer	<ul style="list-style-type: none"> Responsible for proper functioning of all IT systems at PMG 	<ul style="list-style-type: none"> Relevant degree with 8 yrs experience in IT management, preferably as lead officer in an organization 	Contractual Basis (L-4)	01
19.	HR Officer	<ul style="list-style-type: none"> Responsible for all aspects of staffing/HR of PMG 	<ul style="list-style-type: none"> Relevant degree with 8 years relevant experience in HR, preferably as lead officer in an organization 	Contractual Basis (L-4)	01
20.	Assistant Systems Analyst	<ul style="list-style-type: none"> Assist in ensuring proper functioning of cash, accounting and systems at PMG 	<ul style="list-style-type: none"> Degree with 6 years relevant experience 	Contractual Basis (L-4)	01
21.	Team Assistant (02 Position)	<ul style="list-style-type: none"> Executive assistance to Executive Director and Technical and Implementation Support Advisors and all unit's Head & Unit Facilitating communications and reporting 	<ul style="list-style-type: none"> Graduate with 4 years relevant experience, including as senior program assistant 	Contractual Basis (L-5)	02

S.N	Position	Job Description	Qualification	Mode of Recruitment/ Level	No. of post
			<ul style="list-style-type: none"> • Good computer skills (esp. with common Office programs for word-processing, spreadsheets, presentations, internet searches) • Good typing and communications skills 		
			Total		22

Period: Initially for one year contract

The Salary range:

- L-2:** Rs 0.80-1.10 lakh/month
- L-3:** Rs0.70- 1.00 lakh/month
- L-4:** Rs 0.40–0.70lakh/month
- L-5:** Rs 0.20- 0.35 lakh/month